

## JOINING BFFS IN 2012 – GUIDANCE NOTES

These notes are your guide to joining BFFS in 2012. They outline the different categories of membership and describe how to get the right level of representation and service to suit your organisation.

### Charitable Objectives of BFFS

To advance the education of, and to encourage the interest of the public in, film as an art and as a medium for information, education and social enlightenment; and to promote the study and appreciation of films.

### WHICH TYPE OF MEMBERSHIP IS RIGHT FOR MY ORGANISATION?

#### BFFS MEMBERS

BFFS Members wish to engage with the organisation on a more involved basis. They share our vision of *Cinema for All* and wish to support the work of BFFS in championing the needs of community cinemas. Members enjoy direct representation on the Board of Trustees and have the right to vote on the overall direction of the organisation.

In addition BFFS Members have full access to all services provided by BFFS, including pay-to-access services and free services.

This category is open to any not-for-profit organisation that screens films in its community and shares the charitable objectives of BFFS.

#### BFFS ASSOCIATES

BFFS Associates have full access to all services provided by BFFS, including pay-to-access services and free services.

This category is open to any not-for-profit organisation that screens films in its community.

#### BFFS AFFILIATES

BFFS Affiliates engage with BFFS as a national organisation in its capacity as an umbrella network and information resource. They have access to some advice services and their interests are represented by BFFS as part of its advocacy for the sector.

This category is open to any organisation that screens films in its community.

### BFFS SERVICES AND BENEFITS OF SUBSCRIPTION

BFFS is in a unique position to provide dedicated and bespoke services to the community cinema sector. To access these services organisations pay an annual subscription.

Current pay-to-access services include:

- Film hire on the BFFS Booking Scheme
- Buy-to-Screen shorts
- Equipment loan and test screenings
- Equipment and public liability insurance discounts

In addition, your annual subscription will allow you exclusive access to a dedicated personal advice service, special offers, plus discounted rates on:

- Networking and Training events
- Regional Viewing Sessions
- The National Conference for Community Cinemas 2012
- Poster hire service

To browse the full range of services go to [www.bffs.org.uk/membership/servicesandbenefits](http://www.bffs.org.uk/membership/servicesandbenefits)

## HOW MUCH DOES SUBSCRIPTION COST?

The rates for 12 months of membership January - December 2012:

	Community, University/College, Other	School	Start-up organisation*
<b>Member</b>	£85	£42.50	£42.50
<b>Associate</b>	£85	£42.50	£42.50
<b>Affiliate</b>	£0	£0	£0

\*Organisations in their first year of operation are entitled to a 50% discount.

## HOW DO I JOIN BFFS AS A MEMBER, ASSOCIATE OR AFFILIATE?

### BFFS MEMBERS

Supporting documents: all Members are required to lodge a copy of their constitution with the BFFS Central Office. If you have not already done so, or if your constitution has been subject to amendment, please enclose a copy. At the end of their financial year Members are also required to submit financial accounts that have been independently examined (this means examination and signed approval by someone other than your Treasurer or Financial Officer, and who has no personal relationship to them).

Please complete the joining form, sign the declaration and return with supporting documents and a cheque made payable to BFFS. If you would prefer to pay by BACS, contact BFFS for bank details.

### BFFS ASSOCIATES

Please complete the joining form, sign the declaration and return with a cheque made payable to BFFS.

No supporting documents are required for Associate status but please note that if you wish to join the BFFS Booking Scheme you will need to enclose a recent bank statement for your organisation as a supporting document.

### BFFS AFFILIATES

Please complete the joining form, sign the declaration and return to BFFS.

Note that if you wish to join the BFFS Booking Scheme you will need to upgrade to Associate or Member category.

## HOW DO I JOIN THE BFFS BOOKING SCHEME?

If you would like to join the BFFS Booking Scheme simply tick this option on the joining form and complete the contact information.

Note that the BFFS Booking Scheme is subject to terms and conditions. See

[www.bffs.org.uk/services/blockbooking/termsandconditions.html](http://www.bffs.org.uk/services/blockbooking/termsandconditions.html) or email [info@bffs.org.uk](mailto:info@bffs.org.uk) for a copy.

**Existing members of the BFFS Booking Scheme should indicate they wish to re-join for this year and provide updated contact information.**